

Management Committee Mission Statement – Harvey Community Radio 96.5fm

Mission Statement

The Harvey Community Radio 96.5fm (HCR) Management Committee shall fulfill its responsibilities to assist the Station achieve its objectives through effective governance and management. The Committee shall review Harvey Community Radio 96.5fm' governance policies and procedures, legal and personnel policies and long-term infrastructure needs.

Organisation

- a. The Management Committee shall consist of:
 - Chairperson
 - Vice Chairperson
 - Treasurer
 - Secretary
 - No less than nine (9) additional active members
- b. Office bearer positions shall be selected from existing nomination and/or application processes and decided by secret ballot.
- c. Office bearer positions are finalised upon endorsement from the Mainstreet Inc. Chairperson.
- d. All management committee members shall be selected from the existing application process.
- e. The Management Committee shall meet regularly once a month or at such other times as the Committee shall determine.
- f. The Committee may establish subcommittees of not less than three (3) members and may delegate to such subcommittees any responsibilities of the Committee. The Chairperson of the Management Committee shall designate the Chair of any subcommittee.

- g. A majority of the Management Committee shall constitute a quorum for the transaction of business at any meeting thereof, and the act of a majority of the members of the Committee present at any meeting at which a quorum is present shall be the act of the Committee.
- h. The Management Committee shall submit a regular monthly report to the Management Committee of Mainstreet Inc.

The Management Committee will commit to:

- Encourage team building through the input and participation of all sub-committee members.
- Foster an open, friendly and harmonised environment by making sure all members feel valued and respected.
- Manage disputes and internal conflict according to policies and procedures under Code 1.

The Management Committee will respect:

- Harvey Community Radio email protocol,
- The value of professional and effective communication processes, and
- The importance of Harvey Community Radio 96.5fm's computer use policy.

The Management Committee will not:

- Encourage any individual to work, make decisions or make changes outside the team environment.
- Implement major organisational or programming changes without the endorsement of the management committee.